



2016 Board Financial Approvals Open and Closed Meetings

Sept. 25, 2016

CALL TO ORDER

N/A

ROLL CALL

President: Bruce E. Scott

Treasurer: Blake Wettlaufer

Vice President- Heather Elizondo

Secretary-Nolan McGaughy

At-Large Board Members:

Amy Frederick
Marcel Geegbae

Coaches:

Jenn White
Nathan Wilcox

MANAGEMENT DISCUSSION

BOARD Financial Approvals: (Open & Closed Sessions)

January 25, 2016

- Proper motion was made and seconded for the appropriation of funds, not to exceed \$650, to secure TMEC trademark in reference to Facebook page, TMEC website and TMEC apparel. Motion was unanimously approved. 6/0
- Board discussed current policy and past practice in relation to TMEC Coaches traveling to long distance meets. The intent to provide appropriate supervision while complying with USA Swimming policy will guide TMEC policy and decision making process. Proper motion was made and seconded to provide funds, not to exceed \$1600, for airfare and lodging for one coach for Florida Dolphin's National Meet in March. Majority vote approved with one opposed 5/1
- Board discussed coach involvement in Women's Leadership Conference put on by USA Swimming in Colorado Springs. Participation gains points in education toward goal of reaching

Level II status as a club. Proper motion was made and seconded to provide funds, not to exceed \$500, for airfare and conference costs. Motion was unanimously approved. 6/0.

Feb 1, 2016

- **-Insurance review**-TMEC to explore liability policy under USA swimming and competing coverage policies. D&O policy renewal quotes received and reviewed by board members. Proper motion was made and seconded to D&O policy, Motion was unanimously approved. 6/0. Motion to purchase D&O Insurance Approved not to exceed \$1500.

March 6, 2016

- Proper motion was made and seconded to approve pop ups graphics, in the amount not to exceed \$1600. Motion was unanimously approved. 4/0
- Proper motion was made and seconded to approve \$400 for lighting improvements at CRC, Motion was unanimously approved. 4/0
- Proper motion was made and seconded to approve funding for lane tees not to exceed \$120, Motion was unanimously approved. 4/0

April 16, 2016

- Proper motion was made and seconded for Heather to take over apparel from Coach Nathan. She will be working with Bob from B.C Production. Cost not to exceed \$2,600. Motion was unanimously approved. 6/0

April 18, 2016

- Proper motion was made and seconded to release funds for training gear for the 11&over gold and senior group. \$1154.38. Motion was unanimously approved. 6/0
- Proper motion was made and seconded to purchase TMEC stickers not exceeded \$500.00. Motion was unanimously approved. 6/0
- Proper motion was made and seconded: First sticker to club members is free. Any, additional sticker will cost \$5.00. Motion was unanimously approved. 6/0

April 21, 2016

- Proper motion was made and seconded for approval of a maximum of \$500 for the purchase of team stickers through clear pro, Motion was unanimously approved. 4/0

May 9, 2016

- Proper motion was made and seconded to approve \$180 for annual subscription to adobe for newsletter to be used the person publishing newsletter. \$10.50 for certified letters. Total \$190.50. Motion was unanimously approved. 6/0

- Proper motion was made and seconded to reimburse \$289.90 for tripod light at CRC deck due to city doesn't want to add more light. \$146.79 to make 4 turn tees to utilize last 2 lanes at CHS to decrease amount of swimmers per lane. \$436.69. Motion was unanimously approved. 6/0

June 20, 2016

- **Bookkeeper Policy:** Outlines requirements, expectations and reports for club bookkeeper in addition to monthly costs/maximum costs. (Not to exceed \$300) Proper motion was made and seconded for retention of bookkeeper for club financials. Motion was unanimously approved. 4/0.

Aug. 15 2016

- Proper motion was made and seconded to approve start-up cost for fund raiser platform for BBW Meet of \$1500. Motion was unanimously approved. 6/0. BlackBaud selected as the platform for the BBW later rejected, no funds allocated, unanimously 6/0 due to logistics of setting up in time for meet.
- Proper motion was made and seconded to approve the following expenses:
- Reimbursement for TMEC hats \$983.50
- Reimbursement for printing programs for hosted meet \$45.00
- Reimbursement for JO goodie bags and banquet hall rental \$157.50
- Reimbursement for meeting rental at Temecula Library for the rest of the year \$144.00 Total for all reimbursements: \$1330.00 Motion was unanimously approved. 6/0

ADJOURNMENT

N/A

Respectfully Submitted:
Nolan McGaughy, Secretary