



Board Meeting Notes

Temecula Public Library -Temecula, CA
December 20th, 2016

CALL TO ORDER

Meeting called to order at 1818 by Bruce Scott, motion second by Marcel Geegbae. A quorum was established per club rules.

ROLL CALL

President:

Bruce Scott

Treasurer:

Blake Wettlaufer

Vice-President:

Heather Elizondo

At-Large Board Members:

Marcel Geegbae – Present

Coaches:

Jenn White

MANAGEMENT DISCUSSION

BOARD BUSINESS: (Open Session)

Meeting focus: To brief the 2017 TMEC Board of Directors for smooth transition

- ▶ In attendance members of the 2017 Board of Directors:
Incumbent Blake Wettlaufer, Scott Parrot, Jim Sullivan, James Schneider, Ericka Van Wick, Justin Fender, Don Lindemann, Jon Eyler (Phone in)
- ▶ 2016 BOD available to aid in smooth transition to new Board who takes over Jan.1st 2017

President's Report:

- ▶ TMEC as an Organization
- ▶ Organizational structure, corporate offices, email
- ▶ Current task list of current and completed projects.
- ▶ Updates to the team website to reflect the current team structure.
- ▶ Team Handbook is policy and is correct, however wording needs to be updated to reflect re-structure.
- ▶ Team current status:
 - Board Support personnel
 - Group Parent status
 - Need for committed volunteers
- ▶ Establish with a sound foundation and business model
- ▶ 13 points from Level 2
Future
- ▶ Level 2 Club Recognition
- ▶ Corporate Sponsorship and Donations
- ▶ More Community Involvement
- ▶ Development Stronger relationship with the City of Murrieta
- ▶ Own Facility

Treasurer's Report:

- ▶ Brief on current financials, Profit & Loss year to date, Balance sheet, Bank Statement.
- ▶ Brief on Dues Increase: Full increase January 1, 2017, Increase will cover expenses and account for 3% annual growth. Dues are comparable to the market
- ▶ Brief on Transition to Team Unify: Transitioning All billing through Team Unify (TU), at a slightly higher cost, Justified in savings by addressing billing issues. TU not fully satisfying requirements and needs further investigation.
- ▶ Discussion of Upcoming Expenses: including insurance dues
- ▶ Discussion to update by-laws to have BOD on for two years. Main desire is to stagger incumbents and new board members promoting continuity.
- ▶ Discussion of plans going forward to manage delinquent accounts.
- ▶ Recommendation to retain book keeper for continuity

Vice President / Coach Liaison report:

- ▶ Brief on relationship established between coaches and board
- ▶ Discussion on how cost structure within TMEC was determined.
- ▶ Discussed need for office manager

Communications Report:

- ▶ Brief on the channels of communications established within the Club
- ▶ Liaisons, Group Parents, Members
- ▶ Newsletter, Website, Facebook

COACHES' REPORT:

- ▶ Expressed office manager would be helpful
- ▶ December one day hosted meet, TMEC meet handled 500 swimmers in three sessions. Cleared \$1670.34 for the snack bar, \$828.00 for the gifts baskets raffle.
- ▶ TMEC recognized as a Bronze Level Club

COMMENTS FROM MEMBERS

- ▶ Question by Board elect member if the Board collaborated with the coaches as to the dues increase. Answer, yes with collaboration between Coaches and the Board being standard practice.
- ▶ Discussion on ways to improve volunteer efforts at hosted meets

ADJOURNMENT

Motion to adjourn meeting by Bruce Scott. Motion seconded by Marcel Geegbae. Meeting adjourned at 2010 hours. Final Minutes of 2016 Board of Directors approved 12/31/16.

Respectfully Submitted: Nolan McGaughy, Secretary